



**DEPARTMENT OF GENERAL SERVICES**  
**Procurement Division**

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December 19, 2007

ADDENDUM #5  
for RFP OSI 2046  
Statewide Fingerprint Imaging System

To All Bidders:

This cover letter is in reference to Addendum #5 to RFP OSI 2046. Addendum #5 is complete in both Microsoft Word format and Portable Document Format (PDF). The PDF version is the official copy and takes precedence over any Microsoft Word version. New and revised text appears as a tracked change and is marked with a vertical line in the margin of the page. All other terms and conditions of the RFP remain the same.

The following are the changes included in this addendum:

Section	Description
Section I	Changed Key Action Dates.
<b>Section V</b>	
<b>Corrected problem where changes made to this section in Addendum 2 were not accepted in Addendum 4. These changes plus additional changes are noted below.</b>	
Section V.A, AR #2	Clarified specification for Bidder project reference.
Section V.A, AR #3	Clarified specification for Bidder project reference.
Section V.A, AR #4	Deleted: "The evaluation plan is different which is correct? They should be the same now."
Section V.A, AR #8	Added: "The Bidder may bid the same staff member to fill multiple positions for the following positions: Verification Technician, Help Desk Agent, and Operations Technician. To fill multiple positions the staff member bid must meet the qualifications for all positions for which they are bid."
Section V.B, AR #12	Clarified Contractor staff and Certified Fingerprint Examiner's location.
Section V.B, AR #14	Clarified Contractor staff member qualifications with respect to experience.
Section V.C, AR #19	Clarified requirement for offices for State staff during Transition-In Period.

Section	Description
Section V, Exhibit V-G	Clarified Contractor staff member qualifications with respect to experience.
<b>Section V</b> <b>The changes below are new changes to Section V</b>	
Section V	Made all references to the State SFIS Project Manager consistent.
Section V, including exhibits	Replace "Four hundred (400) total users with three hundred seventy-five (375) concurrent users" wherever the phrase appears with: "Four hundred (400) total users with three hundred and twenty-five (325) workstations."
Section V AR's #4, #10, #11, #14, #19	Added sentence: "The bidder shall respond to each individual bulleted item in this requirement."
Section V.A, AR #2	<p>Revised first sentence, first paragraph to: "The Bidder shall describe three (3) projects, started, on-going, or completed within the past five (5) years in which the Bidder's organization has been the prime Contractor and had responsibility for managing M &amp; O Services for at least one (1) contract year (365 days)."</p> <p>Revised third sentence, first paragraph to: The Bidder shall submit at least one (1) project whose functionality is at least equal in size and complexity to the SFIS required in this RFP.</p>
Section V.A, AR #4	<p>Deleted "Development Costs for each system shall have been equal to or greater than one half (\$0.5) million dollars." from first paragraph.</p> <p>Deleted bulleted item in paragraph that begins "The Bidder shall: "Development Costs in excess of one half (\$0.5) million dollars, provide approximate value."</p> <p>Revised bulleted item in paragraph that begins "The Bidder's reference(s) shall:" to: "Provide the start date, end date, or anticipated end date of the project."</p> <p>Deleted bulleted item in paragraph that begins "The Bidder's reference(s) shall: "Provide the approximate value of development."</p>
Section V.A, AR #6	Deleted: "and the system's workload." from last sentence.
Section V.A, AR #9	Added sentence: "The bidder shall respond to each individual bulleted item below for each staff member in this requirement."
Section V.B, AR #11	Deleted bulleted item: "Training plan for Verification Technicians and Systems Engineers if these staff members are not familiar with fingerprint analysis and the operations of the AFIS."

Section	Description
Section V.B, AR #14	<p>Revised bulleted item to: "One (1) year development of stored procedures." in System Engineers and Database Administrator / System Administrator.</p> <p>Revised bulleted item to: "One (1) year development of shell scripts." in System Engineers and Database Administrator / System Administrator.</p> <p>Revised bulleted item to: "One and a half (1.5) years operating an automated system equal to the size and complexity of SFIS" in Operations Technicians and Verification Technicians.</p> <p>Revised bulleted item to: "One and a half (1.5) years operating Microsoft Windows and associated systems management and system support utilities software such as Windows Installer or anti-virus software." in Operations Technicians.</p> <p>Revised bulleted item to: "Use of automated monitoring tools." in Operations Technicians.</p> <p>Revised bulleted item to: "One and a half (1.5) years operating Microsoft Windows and associated systems management and system support utilities software such as Word and Excel." in Verification Technicians.</p> <p>Revised bulleted item to: "One and a half (1.5) total years as a help desk agent for an automated system equal to the size and complexity of SFIS in Help Desk Agents.</p>
Section V.C, AR #19	Revised bulleted item to: "The Bidder shall provide the State with 2 offices at the building, or same building campus, containing the Bidder's datacenter."
Section V.C, AR #20	This requirement has been deleted.
Section V, EXHIBIT V-B	<p>Revised second sentence to: "The information contained in this matrix shall be derived from the response to Administrative Requirements #3, and/or #4, and/or #5."</p> <p>Revised date formats to: "MM/YYYY" in Period Operated by Bidder.</p> <p>Replaced "Concurrent Users" with "Number of Workstations" in table.</p> <p>Deleted "Development Cost" in table.</p>
Section V, EXHIBIT V-E.1, EXHIBIT V-E.2, EXHIBIT V-E.3, EXHIBIT V-E.4, EXHIBIT V-F	Delete: in tables: "Total Hours."
Section V, EXHIBIT V-G	<p>Revised bulleted item to: "One (1) year development of stored procedures." in System Engineers and Database Administrator / System Administrator.</p> <p>Revised bulleted item to: "One (1) year development of shell scripts." in System Engineers and Database Administrator / System Administrator.</p>
<b>The changes below are new to Sections VI, VII, VIII, IX, and X</b>	

Section	Description
Section VI	Made all references to the State SFIS Project Manager consistent.
Section VI, SOW Requirements #1, #4, #6, #22, #23, #41, #49	Added the sentence: "The bidder shall respond to each individual bulleted item in this requirement."
Section VI.B, SOW Requirement #6	Revised last sentence of first bulleted item to: "SFIS application source code held in escrow is C language and PowerBuilder code developed under the initial SFIS Contract and addressed in Section III, Current System, Off Site Storage, and Application Software Configuration Management."
Section VI.E, SOW Requirement #21	<p>Added bulleted item: "Replacement Central Site and remote workstation hardware and software shall be of equivalent or greater capacity, speed, and functionality as the hardware and software that it replaces.</p> <p>Reorganized the paragraph that begins: "The SFIS Technology Refreshment Plan accepted in writing..." into 2 paragraphs.</p> <p>In first new paragraph, changed the year from the fourth contract year to the fifth contract year.</p> <p>In the second new paragraph, stipulated that "Central Site hardware and software shall be refreshed at the option of the State, and be processed through the SFIS Project's Change Request / Change Order process."</p>
Section VI.F, SOW Requirement #23	<p>Added a numbered item (ii) following bulleted item "Description of equipment and procedures provided by Bidder at Bidder provided Central Site Operations:" The numbered item reads: "Or the Bidder, if they are the current Contractor may choose to move all Central Site hardware and software from the current Central Site located at the DTS South Annex; 3301 S Street; Sacramento, CA 95816 to a computer room location provided by the Bidder within Sacramento County, California, understanding that they have the obligation to continue to operate SFIS in production."</p> <p>Revised bulleted item to: "Contractor staff performing installations of remote hardware and software shall train county personnel that may be present during the installation on the differences between the old hardware and operating system software and the new hardware and operating system software. The State anticipates that such training should require no more than fifteen (15) minutes. Only one (1) demonstration shall be required for each site."</p> <p>Add sentence to bulleted item that begins "Acquisition of a training facility in Los Angeles County." The sentence added is: "This facility shall provide parking for a minimum of 12 students."</p> <p>Revised bulleted item to correct spelling of "compilers."</p>
Section VI.F, SOW Requirement #26	Replaced the word "conversion" with the word "migration" in both paragraphs.
Section VI.J,	The requirement is renamed: "Cooperation with Oversight

Section	Description
SOW Requirement #48	<p>Contractor.”</p> <p>Revised first sentence to: “The State SFIS Project Manager may utilize an Oversight Contractor.”</p> <p>Revised second sentence to: “While detailed tasks for the Oversight Contractor’s responsibilities have not been determined, they will probably include implementation of published standards, and measures to be used to increase system integrity and consistency, as well as demonstrate satisfactory project performance to the ultimate customers of the system.”</p>
Section VI.J, SOW Requirement #50	<p>Added a new paragraph following the first paragraph: “At the beginning of each Contract year, the Contractor shall provide to the State SFIS Project Manager a report describing estimated decommissioning costs if SFIS should be terminated. The Estimated Decommissioning Costs Report shall be accepted in writing by the State SFIS Project Manager.”</p>
Section VI.J, SOW Requirement #51	<p>Revised second sentence to: “Scheduled Operational Hours are defined as 7 am to 7 pm Pacific Time on all days except the following designated State holidays.”</p>
Section VI.J, SOW Requirement #52	<p>Added new requirement. The requirement previous numbered #52 is renumbered to #53. “SOW Requirement #53 – Data Encryption</p> <p>The Contractor shall implement data encryption technology to protect remote workstations used by SFIS users, and backup media such as tape. The encryption solution(s) proposed by the Bidder shall conform to the National Institute of Standards and Technology (NIST) AES-256 standard (described in Federal Information Processing Standards Publication 197). The bidder shall respond to each individual bulleted item in this requirement.</p> <p>The following shall be protected by encryption:</p> <ul style="list-style-type: none"> <li>• Data on all remote workstations.</li> <li>• Data on all backup media such as tape.</li> </ul>
Section VII.B, Table 1	<p>Changed Evaluation Quantity (Units) (4) on line #2 to: “1,816,000.”</p> <p>Changed Evaluation Quantity (Units) (4) on line #3 to: “459,000.”</p> <p>Added phrase “(includes dimmer switch)” to lines 8, 15, 22, and 28.</p> <p>Due to a bug in MS Word it was necessary to replace the entire table.</p>
Section VII.B, Table 4	<p>Changed Evaluation Quantity (Units) (4) on line #2 to: “1,144,000.”</p> <p>Changed Evaluation Quantity (Units) (4) on line #3 to: “306,000.”</p> <p>Added phrase “(includes dimmer switch)” to lines 8, 15, 22, and 28.</p>

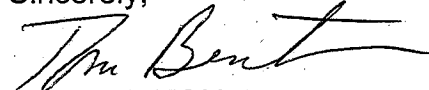
Section	Description
	<p>Changed Number of Months to "36."</p> <p>Due to a bug in MS Word it was necessary to replace the entire table.</p>
Section VII, Part 2B	Entire section deleted.
Section VII, Cost Tables (XL format)	Not previously published.
Section VIII.B	Stipulated that 1 electronic copy shall be in Microsoft Word format for Volumes 1, 2, and 3.
Section VIII.B, Volume 1, d, Tab 2.10	Deleted necessity to submit Letter of Bondability.
Section VIII.B, Volume 2	<p>Revised bulleted item to: "Provisions – Information Technology – GPSD 401 IT."</p> <p>Revised bulleted item to: "Special Terms and Conditions".</p> <p>Revised last paragraph to: "The General Provisions – Information Technology and Special Terms and Conditions for this volume must be complete in every detail except cost information. No costs shall be included in any of General Provisions – Information Technology and Special Terms and Conditions."</p>
Section VIII.B, Volume 3, Part 3	Deleted necessity to submit Security Letter or Letter of Bondability.
Section IX.C, Draft Proposal	Deleted the word "bonds" from final sentence, final paragraph.
Section IX.E, Validation Against Mandatory Requirements	<p>Deleted Administrative Requirement #20 (2 places).</p> <p>Revised bulleted item to: "SOW Requirement #48 – Cooperation with Oversight Contractor.</p> <p>Added bulleted item: "SOW Requirement #52 – Data Encryption."</p> <p>Changed bulleted item to: "SOW Requirement #53 – Equipment, Services, and Staff..."</p>
Section IX.E, Mandatory Requirements (Scored), Bidder Corporate Database Experience – AR #4	<p>Deleted from first paragraph sentence: "Development Costs for each system shall have been equal to or greater than one half (\$0.5) million dollars."</p> <p>Deleted bulleted item: Development Costs in excess of one half (\$0.5) million dollars, provide approximate value."</p>
Section IX.E, Cost Calculation	Deleted necessity to check Letter of Bondability.
Section X, STD 213	Revised table entry to: "Exhibit A – General Provisions – Information Technology - GPSD 401 IT"
Section X, Section B.19	Entire section deleted.
Section X, Attachment 1	Added to first table, lines 5, 12, 19, and 25, phrase: "(includes dimmer switch)".

The changes included in this addendum are significant and should be reflected by each bidder in the Final Proposal.

Note that the dates in the Key Action Dates have been changed. Final bids are due on January 29, 2008.

Please contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Tom Burton", with a stylized, flowing script.

TOM BURTON

Major Acquisitions

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